

No. RVNL/2011/3/9/2HR

Dated 19.10.2011

The FA&CAOs,
Central, Western, S. C. and S. W. Railways.

Sub: Filling up of posts of Asstt. Manager(F&A) and Sr. Executive(F&A) in RVNL/Pune on deputation.

Sir,

Rail Vikas Nigam Limited (RVNL) requires the services of suitable staff of Accounts of Indian Railways for being posted as Asstt. Manager(F&A) and Sr. Executive(F&A) at RVNL/Pune, on usual terms of deputation. The scale of pay of the posts, place of posting, job specification, etc. are given in **Annexure**. Besides pay & allowances, the Company offers attractive and liberal benefits.

It is requested that the above posts may kindly be circulated on your Railway/Divisions and names of suitable officials alongwith their ACR ratings forwarded to this office at the earliest.

Thanking you,

Yours faithfully,

Sd/-

(Sathyan Pillai)

Jt. General Manager (P&A)

DA : As above.

Copy to.:(i) The CAO(Construction), Central, Western, S. C. & S. W. Railways.
(ii) The Sr. DFM, Pune Division, Central Railway.

Annexure – I

Name of Organization	Rail Vikas Nigam Ltd.
Name of the post	Assistant Manager(F&A)
Service	Accounts
Scale of Pay of the deputation post	Cadre pay plus deputation(duty) allowance
Number of Post(s)	One (1)
Location	Pune
Age	Below 56 years
Terms of Appointment	Normal terms of deputation
Tenure of deputation	Three years
Eligibility	Senior Section Officers/Section Officers (Accounts) of Indian Railways working in Grade Rs.9300-34800+4800/-
Specific requirement/ Experience	Familiarity with computer application, Tally (7.2), commercial accounting procedures and bill passing work. Preference will be given to candidates having construction experience.

Annexure – II

Name of Organisation	Rail Vikas Nigam Ltd.
Name of the post (s)	Senior Executive (F&A)/Executive (F&A)
Service	Accounts
Scale of Pay of the deputation post	Cadre pay plus deputation (duty) allowance
Number of Post(s)	One(1)
Location	Pune
Age	Below 56 years
Terms of Appointment	Normal terms of deputation
Tenure of deputation	Three years
Eligibility	<u>Senior Executive</u> :- Accounts Assistants of Indian Railways working in Grade Rs. 9300-34800+4200/- <u>Executive</u> :- Employees of Accounts Department of Indian Railways working in Grade Rs. 5200-20200+2800/-
Specific requirement/ Experience	Familiarity with computer application, Tally (7.2), commercial accounting procedures and bill passing work. Preference will be given to candidates having construction experience.